

# CENTRAL WARRORS

Name:

# **CHS Mission:**

# To Prepare Every Student to Excel in the future S/He

**Creates** 

STEM for All at Central means that all classrooms will emphasize: *Problem Solving, Critical Thinking, Citizenship, Resiliency, and Creation* 

	Visible STEM Classroom Actions										
Problem Solving	Critical Thinking	Citizenship (External Focus)	<b>Resiliency</b> (Internal Focus)	Creation							
<ul> <li>Problem solving process</li> <li>PBL</li> <li>Inquiry Activities</li> <li>Student Choice</li> </ul>	<ul> <li>CER</li> <li>Socratic Seminar</li> <li>Philosophical Chairs</li> <li>Debate</li> <li>Research</li> <li>Case Studies</li> <li>Proofs</li> </ul>	<ul> <li>Current Events</li> <li>Leadership Roles</li> <li>Circles</li> <li>Team Building</li> <li>Peer Support</li> <li>Group evaluation</li> <li>Service Projects</li> <li>SOP's</li> </ul>	<ul> <li>SEL Activities</li> <li>Conflict Resolution</li> <li>Editing/Revision</li> <li>Reflections</li> <li>Self Evaluation</li> <li>Goal Setting</li> </ul>	<ul> <li>Performances</li> <li>Presentations</li> <li>Videos</li> <li>Data Reports</li> <li>Student led Discussions</li> <li>Speeches</li> <li>Demonstrations</li> <li>Reflections</li> <li>Argumentative Essay</li> <li>Models</li> </ul>							

Welcome

programs!! We are happy you are here at Central High School and encourage you to become involved. Call on us at any time. -CHS Staff and Administration

## **Planner Index:**

Page: 3 Page: 4 Page: 5 Page 6: Pages: 7-10 Pages: 11-12 Pages: 13-14 Pages: 15-17 Pages: 18 Pages: 19-20 Page: 21-23 Page: 24 Page: 25 Page: 26 Pages 27-29 Communication (ParentVUE, parent organizations, newsletter, phone numbers) Important Dates (testing, dances, non-contact days and breaks) Bell Schedule Calendar I.D. Badges, Graduation requirements, Academics, Attendance/Tardy/Visitor Policies Habits of Mind, STEM Learners, Leaving the Classroom Policies Code of Student Conduct (district policy) Dress Code and Dances CHS Policies Discipline Procedures Search and Seizure Budget and Parking Library Media Center Athletics/Eligibility

## **COMMUNICATION**

One of our goals at Central is to allow families the ability to know and have an active role in how their student is progressing and what is happening in the school. To facilitate this, the following communication avenues have been put into place.

## PARENTVUE

ParentVUE is the most accurate way to access student information including grades, attendance, lunch account, bills, class information, assignments, lesson plans and test scores. Registration forms are in the Main Office or Attendance Office and can be turned into the Main Office when completed. When registering, an email address is required to activate an account. ParentVUE is also accessible as an "App" for your phone.

## WEBSITE/NEWSLETTER

The CHS website is a wealth of information on upcoming events and site information depending on departments. Each month a newsletter is available on the CHS website which outlines upcoming events, recent happenings, scholarship opportunities... check it out at <a href="http://chs.d51schools.org">http://chs.d51schools.org</a>

## **CHS PHONE APP**

Central High School will be continuing to maintain an application for smartphones to provide information to students and families of the CHS community. This "App" will allow a wealth of school information to be available at your fingertips. The App will link to a smaller version of our webpage and link to upcoming events, scholarships, college visits and updates. Search for the CHS APP in your APP Store and download.

## **AUTO-DIALER**

Central is able to notify parents about absences in the evenings utilizing the auto-dialer or e-mail. Auto-dialer is also used to convey messages for specific upcoming events, or school information based on the phone number(s)/email supplied at time of registration. These messages can be student specific, grade specific or school-wide. This is also the main point of contact from the district if there are school emergencies, i.e. lockdowns, shelter in place, early dismissal or school closures. If you are not receiving phone calls or emails, please check your information with the Attendance Office.

## SCHOOL ADVISORY COUNCIL

CHS believes that parents, teachers, students and community members are partners in education and that each of us has a part in creating our community. The School Advisory Council is a way for all of these stakeholders to have an active role in directing the school vision. The council meets monthly at 6:00 p.m. in the library. We invite you to be a part of this active organization.

## **IMPORTANT PHONE NUMBERS**

-Main Office Phone:	254-6200	Fax: 434-6552
-Counseling Phone:	x22118, 2211	7, 22116
-Attendance Office:	x22111, 2210	1
-Health Assistant:	x22127	
-Library:	x22133	
-Athletic Office:	x22102	Fax: 434-6552
-Budget Office:	x22112	
-Resource Officer:	x22129	
-Translators	x11243	

Sign up for the Grand Junction Regional Communication Center Emergency & Community Alert System: http://www.gjcity.org/Police.aspx?id=110

#### PARENT/TEACHER CONFERENCES

September 21, 2022	3:30 PM – 7:30 PM (Conferences)
November 16, 2022	3:30 PM – 7:30 PM (Conferences)
February 8, 2023	3:30 PM – 6:30 PM (Conferences)
April 19, 2023	3:30 PM- 5:30 PM (Freshman Open House)

#### NWEA/CMAS Tests

During advisory times in English, Math, and Science-BOY, MOY, EOY.

#### Career and Job Fair 9th-12th

February 23, 2023

#### <u>SAT Test</u>

SAT Juniors Only: April 13, 2023 CMAS Science Juniors Only: April 14, 2023

#### All School Internal Assessments in Advisory:

Mini PSAT/SAT Tests: October 5, November 29, March 8th, 2023

<u>PSAT Freshmen and Sophomores</u>: 9th grade, April 13, 2022 (Tentative) 10th grade, April 14, 2022 (Tentative)

High School Graduations: May 17, 2023, 6 PM.

#### Non-Contact & Teacher Work/In-service Days: August 4,

5, 8, 9, 10, 11,; September 26; October 13, 14; January 6, January 16, 17; February 20; March 16, 17; May 18, 24.

<u>Thanksgiving Break</u> November 21-25, 2022

#### Winter Break

December 22, 2022 - January 6, 2023

<u>Spring Break</u> March 20 - 24, 2023

#### DANCES\*(see section on pp. 18-19)

Back-to-School: August 19, 2022 Homecoming: September 17, 2022 Pigskin: November 12, 2022 Winter Formal: February 18, 2023 Prom: April 29, 2023

-					
C	Monday All Periods	F	<u>Red Day</u>	<u>White</u> <u>Day</u>	<u>Tuesday - Friday</u>
1 <sup>st</sup> Block	8:00-8:42		Block 1	Block 2	8:00 - 9:21
2 <sup>nd</sup> Block	8:47-9:29				
3 <sup>rd</sup> Block	9:35-10:17		Advisory Assen		9:28 - 10:12
4 <sup>th</sup> Block	10:22-11:04	]	Block 3	Block 4	10:18 - 11:38
Lunch	11:04-11:43				
oth D1 1	11.17.10.00		Lui	nch	11:38-12:23
5 <sup>th</sup> Block	11:47-12:29				
6 <sup>th</sup> Block	12:34-1:16		Block 5	Block 6	12:29 – 1:49
7 <sup>th</sup> Block	1:21-2:03				
8 <sup>th</sup> Block	2:08-2:50		Block 7	Block 8	1:55 -3:15

## 2022-23 WARRIOR BELL SCHEDULE

CENTRAL HIGH SCHOOL: Where Warriors Are Made

UPDATED: 6/3/2022 7:05:27 AM

July 2022											
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September 2022

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April 2023						
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May 2023						
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June 2023						
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#### 2022-2023 School Year

SCHOOLS NOT IN SESSION

				- All all and a second second		
September 5 November 21-25 December 22 - January 5 January 16 February 20		Thanksgiving Break Winter Break Martin Luther King, Jr. Dav				
١	N	Teacher	Work D	ay – <b>All Schools</b>		
	Т	Teacher In-service / Trainings				
E	E	Teacher Educator Effectiveness- All Schools				
		ALL CLASSES MEET (PLC Day)				
	F	TESTING DAYS / Warrior Work Day				
		End of Grading Period – FINALS SCHEDULE				
	•	Last Day of Quarter-School in Session				
		Classes: 1,3,	5,7	Classes 2,4,6,8		
1						

## **Statistical Record Data**

No School-Non Contract Days Graduation - No School MAY 18TH

## Total number of contact days high -\_\_\_\_\_174\_\_\_

Classes Begin	August 12, 2022
1st Quarter Ends	October 12, 2022 (43 HS)
2nd Quarter Ends	December 21,2022 ( 43 HS)
3rd Quarter Ends	March 15, 2023 (43 HS)
4th Quarter Ends	May 23, 2023 ( 45 HS)

#### **General Staff Information**

AP, Counselors & Secretaries First Day	July 20, 2022
Teachers' First Day	August 4, 2022
Teachers' Last Day	May 24, 2023
AP, Counselors & Secretaries Last Day	June 7 2023

## **STUDENT IDENTIFICATION BADGE:**

\*\*Central High School is committed to student safety and security. All students attending CHS will receive a student I.D. badge at registration. Students are <u>required</u> to produce the I.D. badge at all times, either the actual I.D. badge or a picture of the I.D. on the student's phone. A student should also keep Student Vu on their phones as an app for identification and scanning at the tardy kiosks. If students cannot produce the I.D. badge, the student will be required to go immediately to the Counseling Office to purchase a new one or will be assigned a detention. All students leaving campus during lunch-time must be able to present their I.D. badge upon exiting the building or parking lot. A lost I.D. or damaged I.D. can be purchased in the Counseling Office for \$2.00.

#### High School Graduation Requirements and Colorado College Admission Requirements

Students must meet the following District 51 course graduation requirements: \*

- 4.0 Credits English Language Arts
- a 3.0 Credits Social Studies
- a 3.0 Credits Science
- 3.0 Credits Mathematics (credits must include Algebra I or Math 1 and higher)
- 0.5 Credits Physical Education
- 0.5 Credits Personal Fitness and Wellness
- 0.5 Credits Computer / Technology Literacy (Computer Applications or approved equivalent entry-level class)
- 0.5 Credits Fine Arts (Instrumental Music, Performing Arts, Visual Arts or Humanities)
- <u>10.0 Credits</u> General Electives
   25 Credits (Total)<sup>2</sup>

Note: Within the 25 credits listed above, a student must meet the *Financial Literacy* requirement by obtaining 0.5 credits in one of the following: Personal Finance, Economics, AP Economics, Independent Living/ Life Management, Wealth Management, or AG Business Management

# Students planning to attend a four-year public college or university in Colorado will need to complete the following credits in order to fulfill the Higher Education Admission Requirements (HEAR).

Note: Colleges and universities adjust their application standards frequently. Students are encouraged to contact representatives from their college of interest each semester.

\* Additional information about specific courses meeting these D51 Graduation Requirements available in the counseling office.

\*\* Mathematics entrance requirements for a four-year public college in Colorado listed in chart directly above.

\*\*\* Acceptable Academic Electives include additional courses in English Language Arts, mathematics, natural/physical sciences and social sciences, foreign / world languages, computer science, honors, AP & IB courses, and appropriate CTE courses.

HEAR Requirements	
Academic Area	Required Credits
English Language Arts	4.0 credits
Mathematics** (Must include Algebra I or Math 1 and higher)	4.0 credits**
Natural/Physical Sciences (Two units must be lab-based)	3.0 credits
Social Sciences (At least one unit of U.S.)	3.0 credits
Foreign / World Language***	1.0 credits***
Academic Electives***	2.0 credits***

## ATTENTION POTENTIAL COLLEGE ATHLETES: IN ADDITION TO HEAR Requirements, you must register with the NCAA Clearinghouse and meet the NCAA CLEARINGHOUSE course requirements.

#### Conventional Pathway:

This pathway is the standard pathway to graduation. The student will:

- Complete 25 required standards-based credits\* -including 4 classes of intentional ICAP electives-AND
- Maintain a 2.0 GPA or higher, AND
- Meet the Colorado Graduation Guidelines in English and Math

#### Pathway of Distinction:

This pathway provides the highly motivated student opportunities for challenging coursework and additional recognition for their hard work. The student will:

- Complete 25 required standards-based credits\* AND
- Maintain a 3.5 GPA or higher, AND
- Meet the Colorado Graduation Guidelines in English and Math (see page 4).
- Meet the Colorado HEAR requirements AND
- SAT score of 1110 or higher, or ACT score of 24 or higher

### Individualized Pathway:

This pathway allows for adaptation and can be utilized for alternative program students:

- Students needing an individualized program of study as outlined by an individualized graduation plan.
- The student will complete 25 credits aligned with the standards or the equivalent. The 25 credits could include alternative proficiency assessment or extensions of the individualized pathway that allow the student to earn the equivalent of 25 standards-based credits. The Key Performance Program is an example of an individualized pathway. <u>Students who have a GPA lower than 2.0.</u>
- The student will complete 25 required standards-based credits\* AND
- The student will participate in prescribed interventions in their targeted area(s) of deficiency AND
- The student will work with appropriate staff to develop a graduation plan that supports student growth.

## **GRADUATION RECOGNITION**

This year's senior class (Class of 2022) at Central High School will be recognized under the Latin Academic Honors system to recognize those students who have shown academic excellence during their high school careers at graduation. Your current GPA puts you inside one of these categories, but final designations will not occur until the end of the school year. This means you must keep your grades up in order to be recognized at the graduation ceremony. Students will receive honors based on their cumulative GPA: Students will be recognized both visually and verbally at graduation for their accomplishments.

### 4.0 and Higher: Summa Cum Laude (With Highest Praise).

### 3.70-3.99: Magna Cum Laude (With Great Honor).

### 3.50-3.69: Cum Laude (With Praise).

*Cumulative GPA's will be calculated to the 100<sup>th</sup> decimal, and will not be rounded up.* 

The goal of this change is to more publicly recognize students for their efforts and promote students to take a variety of courses that fit their personal needs. This change does not currently affect class rankings.

## **ACADEMIC LETTER CRITERIA**

Each year District 51 high schools celebrate their students' academic excellence. Academic letters and other symbols of recognition will be presented in the fall for grades earned the previous school year. The Academic letter is based on the following criteria:

- Full-time student (6 credits) at their home high school, including District 51 satellite programs
- Minimum grade point average for the entire year of 3.50

POINTS OF UNDERSTANDING:

- MCVSD#51 courses taken between August and July of the academic year will be counted. (District #51 summer school courses and District #51 on-line courses taken during the summer will be applied to the previous academic year. District #51 on-line courses taken during the year apply to that year.)
- Academic letter is based upon all courses taken the previous year, regardless of the school attended including out of district transfers.
- Colorado Mesa University classes taken may be considered to meet the above criteria.

## COLORADO STATE ASSESSMENTS

**PSAT:** ALL 9<sup>th</sup> and 10<sup>th</sup> grade students. Tentatively April 13, 14 2022.

**SAT:** April 13, 2022 – for all Junior Students. These scores may be used for college entrance, NCAA requirements, and Colorado graduation proficiency requirements.

## **STUDENT GRADE CLASSIFICATION**

A high school student's grade level classification is based on credit earned each year. Freshmen are required to earn 6 credits before they can advance to sophomore status. Students who do not earn sophomore status will lose privileges such as off campus lunch or the ability to attend school dances, but it is at the discretion of the grade level principal. For current 11<sup>th</sup> and 12<sup>th</sup> graders, their grade level classification MAY NOT accurately depict his/her progress toward the completion of credits needed to graduate with a diploma. Students without the proper graduation credits earned by the end of the 12<sup>th</sup> grade will be reclassified to the 12<sup>th</sup> grade for a 5<sup>th</sup> year of high school or provided an alternative pathway. Please refer to transcripts for completed credits and correct progress toward graduation.

### **LUNCH-TIME POLICY**

Central High School is closed to 9th grade students and open to 10th-12th grade students. All students must present their I.D. badge upon exiting the building or the parking lot for lunch off campus. Students may not be released with parental permission exclusively for lunch if they forgot/lost their I.D.

### **COUNSELORS**

Guidance services are available for every student at CHS. Services include: assistance with educational planning, interpretation of test scores, career information, study help, school and/or social concerns, college and scholarship information.

Students wishing to visit a counselor should contact the secretary in the Counseling Office to arrange an appointment. The phone numbers for the Counseling Office are x22116 and x22118.

## **SCHEDULING FOR SUCCESS**

Students select courses for the following year in March and should seek recommendations from teachers, families and counselors. It is up to the student to select appropriate courses and levels. Teacher assignments change from term to term and year to year. Students sign up for courses, not teachers. Students will receive a printed copy of their schedule at Check-In, which is approximately two weeks before school starts. Requested schedule changes must be completed by the day before the first day of school. PLAN AHEAD!

Adjustments after the term begins will only be considered in unusual circumstances and may require a family/teacher/student/administrator conference.

If a student begins to struggle, the student, teacher, and family will need to work out a program for success. Teachers are available for extra help before and after school and advisory. Tutors are often available at Central and through Colorado Mesa University or Mesa County Valley School District #51 Administration.

All students and student athletes must be registered for a full schedule. The Principal or designee must approve permission for a modified schedule. Schedules may be changed by administration at any time.

## **GRADES AND REPORT CARDS**

CHS expects the student to make his/her best effort in the study and preparation of work assigned to him/her. Report cards indicating the value of work accomplished during a given period of time are mailed at the end of each year. <u>Grades can be accessed at any time using ParentVUE</u>. Students and families should examine grades and transcripts carefully and are urged to contact teachers, counselors, or the principal if necessary. Keep all report cards and cross check with your official transcript at least once a year.

Grades become a matter of permanent record on the student's transcript and are used in computing cumulative Grade Point Average (GPA). Credit is given ONLY at the end of a class. Grades given on the report cards evaluate performance in this manner:

- A = Superior (90% 100%)
- B = Above Average (80% 89%)
- C = Average (70% 79%)
- D = Below Average (60% 69%)
- F or WF = Failure (No credit or GPA value; less than 60%)

NG = No Grade (Due to extreme circumstances the student was unable to complete the course)

### GPA is computed on a basis of A=4, B=3, C=2, D=1, F=0.

**ADVANCED PLACEMENT CLASSES**.... A=5, B=4, C=3, D-1, F=0 (<u>The additional quality point will be given only if the entire AP Course and the AP Testing are both completed</u>). We recommend taking no more than two AP Courses at one time unless you have the recommendations of teachers, parents and counselors. We highly recommend students to attempt AP coursework as part of a college bound preparatory track, and we encourage parents to help support students through these advanced classes. If a student wants to drop an AP course, the parents must initiate a mandatory meeting between the parent, student, counselor, AP teacher, and grade level administrator. (\*WEIGHTED GRADES – Concurrent classes taken at Colorado Mesa University will not be weighted.)

## IF YOU NEED ACADEMIC ASSISTANCE

- 1. Go to the teacher and ask for additional help before or after school, advisory study days, or during the teacher's planning period.
- 2. Select a student partner from each subject area who would be willing to help when you are confused about directions, after an absence, or to help in daily assignments.
- 3. Attend Access Hours with your teachers from 8:50-9:15 on Thursdays. Access Hours are required for any students with a D or F. Students will sign up to attend the required Access time during their Advisory on Tuesdays.

## **CREDIT RECOVERY POLICY**

- 1. After the first failure in a class, a student retakes the class with another teacher.
- 2. After the second failure, the student must take the class utilizing an alternative opportunity\* with the cost being paid by the student.
- 3. For students who may potentially fail due to extended illness or injuries with a documented medical excuse, death in the family, or other EXCEPTIONAL situations, the student will receive a Withdraw Passing (WP) grade from the class if he/she is passing at that time. This does not count as an attempt for a course. (This requires administrative approval.)

\*Suggestions for alternative opportunities:

- 1. On-line courses or Grad Point (if available)
- 2. Summer Extended Learning Options (per teacher recommendation)
- 3. 9<sup>th</sup> period class or extended studies (if available)

\*It is the student's responsibility to meet with his/her counselor to discuss credit recovery options.

## 2022-2023 CHS ATTENDANCE POLICY

- 1. 3 tardies = 1 Unexcused Absence for Workplace Skills Grades purposes and goes toward accumulating absences.
- 2. Workplace Skills will be assessed using the D51 Secondary Learner's Attitude rubric. Attendance and punctuality are implicitly addressed in this rubric. <u>Teachers will assign one grade weekly based on the student's performance that week. This grade will be 5-10% of their final grade.</u>
- 3. Students who are more than 20 minutes late will be considered absent.
- 4. Students who accumulate 6 or more UNX absences will be referred to the grade level administrator and the teacher will call or email parents.
- 5. Administrators will follow the attendance/truancy protocol to hold an attendance meeting with the parents, create an attendance plan, and assign consequences. (See below)

#### Consequences:

- 1. In addition to the consideration of attendance in the D51 Learning Skills rubric, administrators will assign 5 days of detention and loss of off campus privileges OR Saturday School.
- 2. If a student missed one detention in the assigned week, that student will be assigned a ½ day of ISS. If a student misses a second detention, the student will be suspended out of school for 1 day for non-compliance/insubordination.
- Students who do not respond to the first consequence and continue to miss classes will be referred to the Truancy Officers and will be the next step after 6 UNX absences.

## EXCUSED AND UNEXCUSED ABSENCES

In an attempt to clarify exactly what is an excused absence as opposed to what is an unexcused absence, the guidelines listed in the Colorado State Law will be used. See below for examples of the way absences are coded at CHS. All absences can only be excused within 48 hours unless extenuating circumstances interfere.

- **EXC** Illness, injury, appointment or pre-arranged absences
- <u>UPC</u> Needed at home, not having books, running errands, oversleeping, babysitting, skiing/snowboarding, obtaining driver's license/permit, birthday celebration, hair appointments, car problems, missing the bus, transportation issues and family issues

UNT – Same as the UPC but only if a student is less than 20 minutes late to class

**TDY** – Same as EXC but only if a student is less than 20 minutes late to class

\*Please remember that only Parents/Guardians may call in to excuse or release a student from class. An emergency contact can only call if a parent is out of town or unavailable due to an emergency situation. An emergency contact who has been designated as a pick up contact will be the only person other than the parent\guardian who may pick up a student. This does NOT include emergency situations.

## **SPANISH SPEAKING PARENTS**

If your student needs to leave during school, please send a note in Spanish to the attendance office with the reason and time they are leaving. If your student needs to be excused for missing school please send a note in Spanish to the Attendance Office the day they are back to school. You may also call the Attendance Office and ask for a translator to take your call.

## PROCEDURES WHEN ABSENT FROM CLASS

- 1. Contact the Attendance Office (x22111, x22101) between 7:00 AM and 3:30 PM the day of the absence and inform the school of the reason for the absence.
- A note may be brought upon returning to school by a parent or guardian stating the date(s) of school missed and the reason for the absence. A doctor or dentist note cannot excuse a student it can only verify that the student was out for that time frame.
- 3. <u>Absences must be excused within 48 hours or they will be marked UNX and will not change without physician's documentation or approval from the grade level administrator.</u>

## **PRE-ARRANGED ABSENCES**

A pre-arranged absence must be requested by parents/guardians and should be submitted at least 2-3 days in advance via a note or phone call. In emergencies, parents should notify the school by phone indicating the reason for the pending absence.

- Pre-arranged excuse forms are available in the Attendance Office.
- Students should get a pre-arranged excuse form if they will be out of town/country, on a college visit, or any reason that the student would miss at least one full day that is not listed under the EXC reasons above.
- Students must get a signature from a school administrator, all teachers and the homework that they will miss.
- The form is returned to the Attendance Office before the date of the absence where it is put into the student's file.

The parents and the student thus bear the responsibility of any possible adverse effects of the student's absence. A teacher's signature merely indicates knowledge of the absence, not necessarily approval.

#### \*The school retains the right to not excuse any pre-arranged absences.

## **STUDENT RELEASE FOR APPOINTMENT**

An appointment, or "blue" slip, allows students to leave campus during the school day. These may be obtained through the Attendance Office.

## APPOINTMENT PROCEDURES ARE AS FOLLOWS:

- 1. Appointment slips (blue slips) are issued through the Attendance Office. A parent/guardian must call beforehand to request a blue slip. Approval must come from one of the following: Principal, Assistant Principal, Attendance Secretary or Health Assistant.
- 2. Students are to return the signed slip to the Attendance Office.
- 3. Students are to "sign out" in the Attendance Office before they leave and "sign in" when they return.
- 4. In case of serious illness or emergency, a student would be exempt from obtaining teachers' signatures.

Teachers **do not** have the authority to release students to leave campus. Arrangements MUST be made through the Attendance Office.

## **STUDENT RELEASE FOR ILLNESS**

If a student becomes ill while at school, the student must see the nurse or health assistant to contact a parent for the student to be released.

### TARDY POLICY

#### **Actual Policy:**

- 1. Students who are tardy are NOT to be admitted to the classroom without a pass from the tardy kiosk. The tardy kiosk will change a student originally marked absent to tardy in Synergy. Before submitting attendance, teachers need to check to make sure anyone who shows up tardy actually made it to class. If not, please try to override in Synergy or send name to Meagan/Sherrie to mark absent.
- 2. Students are tardy for up to 20 minutes. After 20 minutes, the student is considered absent.
- 3. If you are meeting with a student and hold that student over which makes a student late to their next class, write the pass as usual, but tell that student to go to Meagan to get the tardy excused and an official pass from the tardy kiosk.
- 4. Workplace Skills will be assessed using the D51 Secondary Learner Rubric. Attendance and punctuality are implicitly addressed in this rubric. <u>Teachers will assign one grade weekly based on the student's performance that week. This grade will be 5-10% of their final grade.</u>
- 5. If a student is tardy, no hall passes to leave the room.
- 6. 3 UNX Tardies = 1 UNX Absence. (Consequences of UNX absences will apply.) See the ATTENDANCE POLICY)
- 7. When students hit the 4th Tardy, they will be called down to administration and assigned detention. This will repeat every 4 Tardies. Failure to complete assigned detentions will result in ½ day ISS or Saturday School.

#### Consequences:

- 1. Students with 3 UNX tardies will receive 1 UNX absence which counts toward the 6 UNX absences.
- 2. When a student accumulates 6 UNX absences via tardies, teachers need to notify parents through email or phone call and refer the student to grade level administrators.
- 3. Grade level principal will assign consequences such as detentions or ISS. Saturday School or ISS would be a consequence for a student who does not attend the detentions.

## HOMEWORK MAKE-UP POLICY

Arrangements for any missed work should be made by the student or parent/guardian via email through ParentVue or StudentVue. If you have been out for more than a week and have not heard from any teachers please contact the Attendance Office to put in a hand written request. Students missing for a planned medical absence need to have parents/guardians call in advance to excuse their absence. Students need to obtain their work themselves before the absence occurs. If you do not have access to ParentVue please contact the Attendance Office. **Teachers are not required to provide make-up work for students whose absences have not been excused**. As Board policy states, two days for each day absent is enough time for make-up work (i.e. work missed on Monday should be turned in by Wednesday) however, there may be circumstances in specific classes where this is not possible. It is important that teachers are made aware of extenuating circumstances.

Students under suspension will have homework requested by the administrator who assigned the suspension. All homework communications will be submitted electronically. Students may receive credit for work completed. The goal is to provide the student an opportunity to keep up with the class and an incentive to attend school.

### LEAVING THE CLASSROOM POLICY/HALL PASSES

- Students are only allowed to leave the class one time per period and no longer than 5 minutes.
- Students leave the classroom one at a time.
- No passes granted to leave the room during the first 15 minutes of class or the last 15 minutes of class.
- Teachers may ask students to leave their phones in the classroom; this rule is recommended, but not required. Should a student be required to leave a cell phone in a classroom, make sure the cell phone is in a secured location.
- Students are never to be dismissed early. PE students who are finished early to dress out need to return to the gym or the PE teacher's designated meeting place.
- All students must have a sticker on their IDs to designate that they have either a release (one color) or Career Center/WCCC another color.
- No students are to be released from class without a hall pass.
- Any student at any time must produce an ID with a sticker or a hall pass. Otherwise, they will be escorted back to class or taken down to the office.
- Students with a release may be in the library, cafeteria, or off campus only.
- No students are allowed to travel to other teachers during advisory for any reason. Consider advisory recommendations this year:
  - There is no flex day
  - Monday-Principal's post, circle up-the only potential day for work
  - Tuesday-One on One Conferencing
  - Wednesday-Supposed to be the only lesson day
  - Thursday-Access
  - Friday-Club Days, Assemblies, Tribal Challenges, Fun Day-Could potentially be an academic day
- Students who are out of the classroom longer than 10 minutes and cannot account for their location, leave the room without permission, or who do not return after leaving will incur the consequence of an UNX absence and will be a Level 2 discipline infraction.

## STEM LEARNING/Habits of Mind @ CHS

The following list is a combination of the 16 Habits of Mind including defining statements with CHS's "Ideal Graduate," 21<sup>st</sup> Century Skills and STEM Habits of Mind.

Persisting: Resilient, Self-Motivated; Sticking to task at hand; Follow through to completion; Can and do remain focused.

*Managing Impulsivity:* Professional, Socially Appropriate; Take time to consider options; Think before speaking or acting; Remain calm when stressed or challenged; Thoughtful and considerate of others; Proceed carefully.

Listening with Understanding and Empathy: Respectful, Socially Aware; Pay attention to and do not dismiss another person's thoughts, feeling and ideas; Seek to put myself in the other person's shoes; Tell others when I can relate to what they are expressing; Hold thoughts at a distance in order to respect another person's point of view and feelings.

Thinking Flexibly: Able to change perspective; Consider the input of others; Generate alternatives; Weigh options.

Thinking about Thinking (Metacognition): Being aware of own thoughts, feelings, intentions and actions; Knowing what I do and say affects others; Willing to consider the impact of choices on myself and others.

Striving for Accuracy: Check for errors; Measure at least twice; Nurture a desire for exactness, fidelity & craftsmanship.

**Questioning and Posing Problems:** Critical Thinking; Ask myself, "How do I know?" develop a questioning attitude; Consider what information is needed, choose strategies to get that information; Consider the obstacles needed to resolve.

**Applying Past Knowledge to New Situations:** Learning from Failure; Use what is learned; Consider prior knowledge and experience; Apply knowledge beyond the situation in which it was learned.

Thinking and Communicating with Clarity and Precision: Strong Communicators; Strive to be clear when speaking and writing; Strive be accurate to when speaking and writing; Avoid generalizations, distortions, minimizations and deletions when speaking, and writing.

Gathering Data through All Senses: Stop to observe what I see; Listen to what I hear; Take note of what I smell; Taste what I am eating; Feel what I am touching.

*Creating, Imagining, Innovating: Creative, Innovative;* Think about how something might be done differently from the "norm"; Propose new ideas; Strive for originality; Consider novel suggestions others might make.

**Responding with Wonderment and Awe:** Intrigued by the world's beauty, nature's power and vastness for the universe; Have regard for what is awe-inspiring and can touch my heart; Open to the little and big surprises in life I see others and myself.

Taking Responsible Risks: Risk Takers; Willing to try something new and different; Consider doing things that are safe and sane even though new to me; Face fear of making mistakes or of coming up short and don't let this stop me.

Finding Humor: Willing to laugh appropriately; Look for the whimsical, absurd, ironic and unexpected in life; Laugh at myself when I can.

Thinking Interdependently: Team Player, Collaborative; Willing to work with others and welcome their input and perspective; Abide by decisions the work group makes even if I disagree somewhat; Willing to learn from others in reciprocal situations.

**Remaining Open to Continuous Learning:** Humble, Accountable, Curious, Continuous Learner; Open to new experiences to learn from; Proud and humble enough to admit when don't know; Welcome new information on all subjects.

# CHS: Where Warriors Are Made

## CHS POLICIES MCVSD 51: CODE OF STUDENT CONDUCT

### MESA COUNTY SCHOOL BOARD POLICY

Consistent with the policy adopted by the Board of Education, students are required to conduct themselves within certain prescribed parameters of acceptable behavior. While in school buildings, on or near school grounds or in proximity thereto, in school vehicles, during school-sponsored activities or in route to or from school-sponsored activities, students shall not:

- 1. Cause or attempt to cause damage to school property or steal or attempt to steal school property.
- 2. Cause or attempt to cause damage to private property or steal or attempt to steal private property.
- 3. Cause or attempt to cause physical injury to another person except in self-defense.
- 4. Commit any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law except for commission of third degree assault.
- 5. Violate any criminal law.
- 6. Violate any district or building regulations.
- 7. Violate the district's policy on dangerous weapons in the schools.

Expulsion shall be mandatory for carrying, bringing, using or possessing a dangerous weapon without the authorization of the school or school district unless the student has delivered the firearm or weapon to a teacher, administrator or other authorized person in the district as soon as possible upon discovering that he or she has inadvertently carried, brought, or is in possession of a dangerous weapon, in accordance with state law. A dangerous weapon means:

- a. A firearm, whether loaded or unloaded, or a firearm facsimile;
- b. Any pellet or BB gun or other device, whether operational or not, designed to propel projectiles by spring action or compression air;
- c. A fixed blade knife with a blade that measures longer than three inches in length or a spring-loaded knife or a pocketknife with a blade longer than three and one-half inches, or
- d. Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury.

**PLEASE NOTE:** ALL knives are not allowed at school without permission from the administration and/or your teacher.

- 8. Violate the district's alcohol use and drug abuse policies: Expulsion shall be mandatory for sale or distribution of drugs or controlled substances, in accordance with state law and district policy.
- 9. Violate the district's smoking and use of tobacco policy.
- 10. Throw any object that might cause bodily injury or damage property, whether or not the property hit by the object is school owned.
- 11. Direct profanity, vulgar language or obscene gestures toward anyone, including but not limited to students, school personnel or visitors to the school.
- 12. Engage in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements to others that precipitate disruption of the school program or incite violence.
- 13. Engage in inappropriate use of district electronic media resources including, but not limited to, the transmission of threats, harassment or intimidation or the transmission or receipt of indecent or obscene material. Commit extortion, coercion or blackmail, which involves obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
- 14. Deliberately give false information, either verbally or in writing, to a school employee.
- 15. Act in a scholastically dishonest way which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.

- 16. Willfully disobey or openly defy proper authority.
- 17. Behave in a way which is detrimental to the welfare, safety or morals of other students or school personnel.
- 18. To engage in violent or aggressive behavior, defined as:
  - a. **Possession: threat with or use of a weapon as described in the district's weapons policy (JICI)**
  - b. Physical assault: the act of striking or touching a person or that person's property with a part of the body or with any object with the intent of causing hurt or harm.
  - c. Verbal abuse: includes, but is not limited to, swearing, screaming, obscene gestures or threats directed, either orally (including by telephone) or in writing, at an individual, his or her family or a group.
  - d. Intimidation: an act intended to frighten or coerce someone into submission or obedience.
  - e. Extortion: the use of verbal or physical coercion in order to obtain financial or material gain from others.
  - f. Bullying: the use of physical or verbal coercion to obtain control over others or to be habitually cruel to others who are weaker.
  - g. Gang/Hate Activity: as described in the district's Secret Societies/Gang Activity Policy (JICF)
  - h. Sexual Harassment: as described in the district's sexual harassment policy (GBAA)
  - i. Stalking: the persistent following, contacting, watching or any other such threatening actions that compromise the peace of mind or the personal safety of an individual.
  - j. Defiance: a serious act or instance of defying or opposing legitimate authority.
  - k. Discriminatory Slurs: insulting, disparaging or derogatory comments made directly or by innuendo regarding a person's race, sex, sexual orientation, religion, national or ethnic background or handicap.
  - I. Vandalism: damaging or defacing property owned by or in the rightful possession of another.
  - m. Terrorism: a threat to commit violence communicated with the intent to terrorize or with reckless disregard for the risk of creating such terror or to cause serious public inconvenience, such as the evacuation of a building.

In accordance with federal law, expulsion shall be for one full calendar year for a student who is determined to have brought a firearm to school. The Superintendent may modify the length of this federal requirement for expulsion on a case-by-case basis. Any student who violates this code will be given appropriate discipline as provided in Policy JK, Student Discipline, and JKD/JKE, Suspension/Expulsion.

## SEXUAL HARASSMENT (REFER TO SCHOOL BOARD POLICY JBB)

Central High School has a legitimate and compelling interest in prohibiting sexual harassment. Further, the institution has an obligation to discipline those who do engage in sexually harassing behavior. Central must strive to balance the interests of those making sexual harassment complaints and those accused of sexually harassing behavior.

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of educational opportunity; (2) submission to or rejection of such conduct by an individual is used as the basis for educational decisions affecting such individuals; or (3) such conduct has the purpose or effect of substantially interfering with an individual's learning environment. Sexual harassment as defined herein cannot and will not be tolerated. If violations occur, disciplinary action will be taken.

## DRESS CODE

The goal of CHS is to balance the need for individual expression with an atmosphere conducive to learning in a School of Excellence. Students are expected to be able to produce their student I.D. badge, dress appropriately and groom themselves for school and activities in a way that promotes personal, school and community pride. Therefore, student dress and appearance shall not be hazardous to the health or safety of anyone in the school community, nor shall it have a negative effect on, or be disruptive to, the educational process.

Clothing may not display images associated with hate speech, inappropriate language, weapons, advertise alcohol, tobacco or drugs, and/or degrade any race, creed, sexual orientation, or gender. It is also inappropriate to display any gang colors, tags or paraphernalia that could be designated as gang related.

<u>Consequences</u>: The Central High School staff and administration reserve the right to require that any student modify their dress if it is deemed unprofessional for the workplace (i.e. school is your workplace.) A student who fails to correct the problem may be sent home and/or suspended for insubordination.

## **DANCE EXPECTATIONS**

Dances are a privilege for students who follow the Way of the Warrior by showing their RED. Only students who meet the three standards outlined here will be able to attend: 75% attendance overall, meet CHSAA eligibility standards (passing 80% of classes and not more than 1 F), no significant or recurring disciplinary referrals. Notification efforts will be made the Wednesday prior to the dance if they will not be allowed to attend. Central High School reserves the right to deny dance admission to any student who exhibits behavior and or attitude deemed detrimental to the safety or well-being of others. Face to Face Dancing is expected at all times.

\*In an effort to keep dances safe for everyone, Central High School partners with the Mesa County Sheriff's Department utilizing alcohol detection breathalyzers. Breathalyzer tests are administered randomly and students are required to comply. Students who refuse to comply will not be allowed to attend. If the breathalyzer detects the presence of alcohol, standard discipline procedures for school activities will be followed. Similarly, any reasonable suspicion off any substance use will be subject to normal school procedures, including searches.

## DRESS CODE FOR DANCES

**Formal (Prom):** A tuxedo or suit for gentlemen and a full-length evening gown, cocktail dress, or pantsuit for ladies. No blue/black jeans/shorts or T-shirts. **THIS MEANS FORMAL!** 

**Semi-formal (Homecoming, Winterfest):** A suit or slacks with shirt and tie, sport jacket, sweater or vest for gentlemen and dress or pantsuit for ladies. No blue jeans, shorts or T-shirts.

## **GUEST POLICY FOR DANCES**

Guests can attend Homecoming, Winterfest & Prom if he/she is and:

- 1) Complete a Dance Guest Pass form located in the main office by the Thursday before the dance
- 2) Meets the age requirement of being under Age 21
- 3) Demonstrates that he/she is in good standing with law-enforcement and/or his/her school

All students must enter the dance with their guest. Guests <u>must</u> have a photo ID to enter the dance. <u>DANCE</u> <u>ADMISSION</u> <u>REQUIRES YOUR STUDENT I.D.</u> Only one guest per student and guests must be registered in advance. Middle school guests will not be allowed.

\*Back-to-School Dance is for <u>CHS</u> students only.

\*Pig Skin is for high school students only.

#### **VISITORS**

All visitors, including parents must check in with the Main Office with a valid State Issued ID. Unauthorized visitors are considered to be loitering and face a misdemeanor charge of trespassing and a fine. Students not enrolled at CHS are not permitted on campus during the instructional day and may not attend classes with CHS students. Visitors must check-in at the Main Office, show proper identification and wear name tags that identify them as visitors.

#### **ELECTRONIC GADGETRY**

Laser pointers, radios, personal music devices, video cameras, etc. are not to be used at school due to the distractions they may include and the possible safety issues they present. Teachers and/or administrators may confiscate electronics at any time if they represent a distraction or interfere with the normal classroom function or environment. CHS is not responsible for lost or stolen property.

#### **CELL PHONES**

Cell phones should be turned off during the instructional day (7:25 AM-2:50 PM) and placed in an appropriate out of the way location. **CENTRAL HIGH SCHOOL RECOMMENDS NOT BRINGING CELL PHONES TO SCHOOL. CENTRAL HIGH SCHOOL IS NOT RESPONSIBLE FOR CELL PHONE LOSS OR THEFT.** 

Please note, cell phone usage will be deemed appropriate based upon individual classroom policies. Staff members may have appropriate places to store cell phones in their classrooms and students are required to store cell phones in the secure location per teacher request. Staff members have the right to confiscate the phone, turn it into the appropriate grade level administrator and formalize an office referral for misuse. Should students use camera devices, text messaging, or any other kind of information sharing or delivery to commit academic fraud, compromise an individual's right to privacy, or any other inappropriate use, the student will be disciplined through normal and appropriate channels according to the severity of the infraction.

### PERSONAL SAFETY DEVICES

Central High School works very hard to provide a safe, secure learning and working environment for its students. With that philosophy in mind, our goal is to eliminate the need or practice of students to carry "personal safety devices" during the school day. The accidental or intentional use of or discharge of any such device (i.e., pepper spray, mace, tear gas) can be extremely disruptive to the overall school environment and can be detrimental to the health and welfare of persons exposed to those elements. As such, these items are prohibited on CHS school campus and events.

### SKATEBOARDS/ROLLER BLADES/ROLLER SHOES

Skateboards, roller blades, and roller shoes may be used only to and from school and should be placed in a locker when school is in session. Skateboards/roller blades/roller shoes are not to be used on school grounds. The school is not responsible for injuries caused by skateboarding/rollerblading/roller shoes or for theft or damage to skateboards/roller blades/roller shoes. Misuse of skateboards/roller blades/roller shoes may result in these items being confiscated and loss of a school privilege.

#### HALL PASSES

Students must carry their teacher-approved pass and their I.D. badge to be out of class during the class period. Students can expect to be asked for a hall pass by any school employee. Misuse of a pass will result in loss of the pass privilege and possible detention or other action.

#### **LOCKERS**

Locker use is optional for students. It is each student's responsibility to keep the locker orderly and clean. No stickers shall be placed on the inside or outside of the locker. Hall and P.E. lockers are the property of the school and may be checked at any time. **SCHOOL LOCKERS ARE NOT A PLACE TO STORE VALUABLES OR CASH**. This includes PE Locker Rooms. Please do not bring these items to school. When placing items in a locker, please make sure to use a lock to secure items. PE and Athletic locker rooms are limited to students currently enrolled in PE classes or during the season of participation for a sport. CHS does not condone the sharing of lockers with students who are not assigned to that locker as well.

#### CHS IS NOT RESPONSIBLE FOR LOSS/THEFT OF ITEMS STORED IN LOCKERS.

## A \$10 fee may be assessed at the close of school if the locker is damaged or not checked out by a school official.

#### LOST AND FOUND

Lost and found items are located in the library, cafeteria, and the Main Office.

### **TEXT BOOKS and CHROMEBOOKS**

Books and/or chromebooks that are checked out to students are the responsibility of the student. Students are responsible for replacing books or chromebooks that are lost or damaged.

### **DISCIPLINE PROCEDURES:**

- 1. Students will be informed of any violations charged against them and will be given the opportunity to explain their behavior in the situation.
- 2. The situation and details of the action taken (if complete at this time) will be documented.
- 3. Parents/guardians will be informed of the situation.
- 4. The nature and extent of the involvement during the misbehavior will determine the action to be taken.

## **GENERAL GUIDELINE FOR DISCIPLINE PROCEDURES**

In support of facilitating behavioral change in a restorative manner that serves to strengthen our Learning Community while growing relationships and accountability between all stakeholders, the following guidelines will be utilized with discretion reserved by administration.

Level 1	Level 2	Level 3	Level 4
Schoolwide and Classroom	Schoolwide and Classroom	Mandatory Office Referral	Mandatory Office Referral
Behavior Management	Behavior Management	and Behavior Management	and Behavior Management
Incorporates universal	Involves targeted	Involves higher level targeted	
schoolwide and classroom	interventions and	interventions and assigned	Involves behavior violations
practices and	consequences when a	consequences when a student's	that seriously jeopardize school
consequences that	student's behavior warrants	behavior violation warrants a	and classroom safety and order.
promote the development	a more focused behavioral	more focused behavioral	Students who are experiencing
and practice of prosocial	response beyond the	response beyond the	high-risk or pervasive
behaviors, self-discipline,	immediate situation or	immediate situation or incident	behavioral, academic, and
habits of learning, and	incident in the classroom or	in the classroom or other	physical and mental health
healthy well-being.	other location.	location. Assigned	concerns are assigned more
Through observation and		consequences include office	intensive, individualized
immediate responses,	May include MTSS referral.	discipline referral; may result in	interventions. Assigned
teachers aim to prevent	May include student,	in-school suspension and/or	consequences include office
minor discipline problems	admin., parent, teacher,	out of school suspension.	discipline referral; may result in
from becoming major	case managers (SPED ELL),		in-school suspension, out of
disciplinary incidents.	counselor, social worker,	May include MTSS referral.	school suspension, and/or
	psychologist, etc.	May include student, admin.,	expulsion.
Interventions designed to		parent, teacher, case managers	
clarify and/or reteach		(SPED ELL), counselor, social	May include MTSS referral.
classroom and/or building		worker, psychologist, etc.	May include student, admin.,
wide expectations.			parent, teacher, case managers
			(SPED ELL), counselor, social
			worker, psychologist, district
			supports, etc.

OFFENSE	1ST OFFENSE		2 <sup>nd</sup> OFFENS	E	ADDITIONAL OFFENSE	
UNDER THE INFLUENCE OF ANY CONTROLLED SUBSTANCE, ALCOHOL OR INTOXICANT OF ANY KIND	(Level 3 / 4): 3-5 day suspension and referral to other appropriate program, parent conference, Sheriff notification. Students may be asked to participate in drug/alcohol education course as an alternative to suspension.		(Level 4): Recommendation to District Director for expulsion, Sheriff notification *Applies for entire school career			
POSSESSION AND OR USE OF ANY CONTROLLED SUBSTANCE, OR INTOXICANT OF ANY KIND	<ul> <li>(3 / 4): 3-5 day suspension and referral to other appropriate program, parent conference, Sheriff notification. Students may be asked to participate in drug/alcohol education course as an alternative to suspension.</li> </ul>		(4) Recommendation to District Director for expulsion, Sheriff notification *Applies for entire school career			
NON-COMPLIANCE, DISRESPECT FOR AUTHORITY		S, 1-3 day Suspensio	'n,	(1-4) ISS, 1-3 Day suspension,		(1-4) 3-5 day suspension with parent conference, Recommendation for expulsion
TRUANCY / Unexcused Absences	1 <sup>st</sup> Offense: Detention and parent notification	2nd Offense: Detention and parent notification	par	Offense: ISS & ent tification	4 <sup>th</sup> Offense: ISS, Contract	Withdrawal from class or school as indicated in the attendance policy. Truancy referral.
FORGING NOTES OR PHONE CALLS	(1-4)Administrative contact, ISS	e detention, parent		(1-4)ISS, parent conference		(1-4)ISS, Suspension
TARDIES	(1 - 4)After 5 tardies in a month, lunch detention or after school detention for 45 minutes.		45	(1 - 4) After 6 tardies, administrative referral and possible ISS.		(1 - 4) 7+ tardies or missed detentions, suspension, loss of privileges.
FAILURE TO REPORT FOR ADMINISTRATIVE DETENTION	(1 - 4) Additional detentions added, parent contacted, contract created		(1 - 4) ISS, 1 day suspension and parent contact		(1 - 4)1 day suspension for each day of detention not completed within the allotted time frame	
TOBACCO USE/POSSESSION (includes Vape)	(1-4) Warning, detention, confiscation of device, parent contact		(1-4)Detention, ISS, confiscation of device, parent contact, insubordination consequences		(1-4) confiscation of device, parent contact Insubordination consequences	
FIGHTING (& associated involvement)	(1-4) 3-5 day suspension, parent conference, Sheriff notification		(3-4) 5 day suspension, Sheriff notification, parent contact		(4) 5-day suspension and recommendation for expulsion, Sheriff notification	
THEFT OR POSSESSION OF STOLEN PROPERTY	(1-4) 1 to 3-day sus parent contact, She	pension, restitution, eriff notification.		(2-4) 3 to 5 day suspension, restitution, parent conference, Sheriff notification.		(4) 5-day suspension and/or recommendation for expulsion, Sheriff notification.
VANDALISM OR DESTRUCTION OF PROPERTY	(2-4) 1 to 3 day suspension, restitution, required parent conference, Sheriff notification.		(3-4) 3 to 5 day suspension, possible referral for expulsion or expulsion. Sheriff notification.		(4) 5 day suspension, recommendation for expulsion, Sheriff notification.	
BREAKING/ENTERING	(4) 5 day suspension, parent conference, Sheriff notification, recommendation for Expulsion					
INAPPROPRIATE DRESS	(1-2) Must change into appropriate clothing to remain in school that day, parent notification		(1-2) Detentio Insubordinatio	n, Contract. on consequences	(2-3)ISS, Suspension. Insubordination consequences	
TECHNOLOGY VIOLATION	(1-2) Detention, loss of privileges, parent conference, possible suspension		(1-3) ISS, 1-3 Day suspension, parent conference, possible Sheriff notification		(2-3) 3-5 day suspension, insubordination consequences	
HARASSMENT/INTIMIDATION- SEXUAL, RACIAL, PHYSICAL		h the incident, 1 to 5 5, parent conference,		conference, S	suspension, parent neriff notification, ion for expulsion	

SOCIAL BULLYING, VERBAL, ELECTRONIC HARASSMENT	(1-3) Warning, Mediation, contract for future incidents	(3-4) 1-3 day suspension Detention, ISS, Suspension, guidelines of contract	(3-4) 3-5 day Suspension
POSSESSION OF KNIFE OR ANY OTHER DEVICE THAT COULD CAUSE BODILY HARM NOT OUTLINED IN MANDATORY EXPULSION	(1-4) Warning, Confiscation of item, Detention, 1 to 3 day suspension, parent contact	(2-4) 1-3 day suspension, parent contact	(4) 3-5 day suspension possible referral for expulsion. Parent contact Insubordination consequences.
IMPROPER USE OF ELECTRONIC DEVICES	(1-3) ISS, 1 to 3 day suspension or and/or confiscation of device depending upon circumstances	(2-4) 3 to 5 day suspension or I and/or confiscation of device depending upon circumstances. Insubordination consequences.	
CELL PHONE OR OTHER ELECTRONIC DEVICE DURING CLASS TIME	(1-2) Device confiscated and brought to office. Parent notified. Returned at the end of the day after parent notification	<ul><li>(2-3) Device confiscated and brought to office. Parent notified.</li><li>Parent must pick-up device.</li><li>Insubordination consequences.</li></ul>	(3-4) Detention, ISS, 1-3 day suspension, contract. Insubordination consequences
RECKLESS DRIVING	(1-2) Warning, detention, loss of driving privileges	(1-3) 1-3 week loss of driving privileges. Sheriff notification, insubordination consequences.	(1-4) 1-3 month loss of driving privileges. Sheriff notification, insubordination consequences.
TRESPASSING	(1-2) Warning	(1-3) Recommendation for Trespassing ticket from Law Enforcement	

## **POSSIBLE EXPULSION OFFENSES**

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- Possession of a dangerous weapon including a knife with a fixed blade greater than 3 inches, spring loaded or pocket knife longer than 3 ½ inches. Additional items outlined in the board policy JICL
- Commission of an act which, had it been committed by an adult, would have been robbery
- Students who are habitually disruptive (having been suspended three times in one school year)
- 2<sup>nd</sup> offense possession/use of any controlled substance, alcoholic drink or intoxicant

#### ADMINISTRATIVE DETENTION

Students assigned administrative detention will spend time before school, during lunch, or after school. Failure to serve administrative detention will result in further disciplinary actions

#### **SUSPENSION**

SUSPENSION means removal of a student from ongoing instruction for adjustment purposes. Suspension also means the student is not to attend or participate in school activities for the duration of the suspension.

#### Degree Assault

Any offense that is considered a felony

 Repeated interference with the schools ability to provide educational opportunities to other students

Commission of an act that would be considered 3<sup>rd</sup>

 Distribution/sale of any controlled substance, alcoholic drink or intoxicant

#### EXPULSION

EXPULSION is the maximum penalty for a disciplinary violation. A student who is expelled shall not attend any school or alternative instructional program within The Mesa County Valley School District for the duration of the expulsion.

### **INTERVIEWS AND SEARCHES**

Consistent with Board of Education policy, (JIH), searches may be conducted by a school official who has reasonable grounds for suspecting that a search will turn up evidence that the student has violated either the law or Board policy. When reasonable grounds for a search exist, school personnel may search a student and/or his/her property while on school premises or during a school activity under the circumstances outlined in this policy and may seize any illegal, unauthorized or contraband materials. Whenever possible, the student shall be informed of the reason(s) for conducting the search and the student's permission to perform the search shall be requested. A student's failure to cooperate with school officials conducting a search shall be considered grounds for disciplinary action. School lockers, desks and other storage areas are school property and remain at all times under the control of the school. Vehicles found on school property are considered open to search under provisions of "reasonable suspicion". School property provided for the use of students is subject to inspection, access for maintenance and search pursuant to this policy.

Please Note: Students are responsible for the lockers they are issued at the start of the school year regardless of where they keep their belongings. Students should not share their locker combinations with anyone. Central High School is not responsible for lost or stolen items from a locker.

Every effort will be made to respect the student's personal dignity. Searches shall be conducted out of the presence of other students and as privately as possible. Search of the person shall be limited to the student's pockets, shoes, any object in the student's possession such as a purse or briefcase, backpack and/or a "pat down" of the exterior of the student's clothing.

### **REASONABLE SUSPICION**

"Reasonable suspicion" is the standard for a search on school property or at school activities carried out by school authorities. Reasonable suspicion should be based on facts provided by a reliable informant or personal observation which cause the school official to believe, based on his/her own experience, that search of a particular person, place or thing would lead to the discovery of evidence of a violation of Board Policy or state laws.

The handling of discipline cases at Central High School is directed to the end of developing the best possible solution for the individual pupil while at the same time protecting the rights of the total student group in a particular class. Student behavior will always be compatible with the philosophy, beliefs, and objectives of the school.

### **SEIZURE OF ITEMS**

Anything found in the course of a search conducted by school officials which is evidence of a violation of law, Board Policy, school rules, or which by its presence constitutes an immediate danger of physical harm may be:

- 1. Seized and offered as evidence in any suspension or expulsion proceeding if it is tagged for identification at the time it is seized. Such material shall be kept in a secure place by the principal until it is presented at the hearing.
- 2. Returned to the student or his parent or guardian.
- 3. Turned over to any law enforcement officer in accordance with this policy.
- 4. Any items confiscated by CHS staff and administration will be kept for a designated period of time. Central High School will not be held responsible for any items lost or stolen while under confiscation.

## **BUDGET OFFICE INFORMATION**

#### Student Fees/SBA

Course fees are due at the time each course is taken. Student fees for each grade (Class of 2021, 2022, etc.) are paid once a year. Fees may be paid with cash, check or <u>www.MyPaymentsPlus.com</u>. Students who have outstanding fees/fines from the previous year will have to make payment arrangements either with the Budget Secretary or Administration.

<u>Free and Reduced Lunch</u>: To register for free and reduced lunch opportunities please log on to <u>https://onlinemealap.d51schools.org/</u>.

### **STUDENT PARKING**

#### USE OF THE PARKING AREA IS A PRIVILEGE, NOT A RIGHT

The privilege of driving motor vehicles on school property will be denied if it becomes detrimental to the health, safety or welfare of the school community. Specifically, speeding or reckless driving, storage of illegal substances, apparatus, or weapons, or parking in unauthorized locations on school property will result in loss of parking privileges. Students who do not uphold the conditions of parking at CHS will be subject to monetary fines, loss of parking privileges and/or will be towed at the expense of the owner. Vehicles found on school property are considered open to search under provisions of "reasonable suspicion".

**PARKING REGULATIONS:** Students who wish to park on school grounds and **who have a valid driver's license** will register their vehicles through the Main Office. Parking permits will be issued to students for a \$15.00 fee. The parking permit must be hung from the rear view mirror to avoid ticketing and removal of tag. The parking permit will contain a number that corresponds with a numbered parking space. Students who do not have any outstanding fees or fines may come to the main office during the week of registration to choose a parking spot.

- 1. Non-registered vehicles are subject to loss of parking privileges and/or removal of the student's vehicle from parking lot. Registration of vehicles is for protection.
- 2. There is a \$15.00 parking permit replacement fee.
- 3. Loitering in the parking area or in parked cars during school hours, including lunch period is prohibited. Students found loitering will be subject to disciplinary action.
- 4. Tickets will be issued to violators. Fines will be levied as follows:
  - a. Parking without a student parking permit \$5.00
  - b. Parking in a non-student area \$10.00
  - c. Parking incorrectly, not in a designated parking area, or not in assigned space \$5.00
  - d. Parking in fire lane, handicapped or drop-off/pickup area \$25.00
- 5. A student's parent/guardian will be notified after 5 violations. A student's vehicle will be TOWED AT THE OWNER'S EXPENSE AFTER 6 VIOLATIONS AND THE STUDENT WILL LOSE THE PRIVILEGE TO PARK ON SCHOOL GROUNDS FOR 9 WEEKS.
- 6. Any student traveling recklessly or at excessive speeds will be subject to loss of campus parking privileges.
- 7. Colorado Motor Vehicle laws apply at CHS.
  - a. Speed limit on campus is 10 miles per hour.
  - b. All drivers are required to follow the designated traffic patterns.
  - c. Fines will be recorded on the student's financial records in the office.
  - d. Any accident that happens in the parking lot is not under school district jurisdiction, but is handled by the Colorado Highway Patrol. Please call the Colorado Highway Patrol in the case of an accident.

Continual violations (speeding or improper parking) will result in loss of parking privileges and / or removal of vehicle from the parking lot.

8. Staff parking lots on the north and east sides of the building are OFF LIMITS to students.

## **LIBRARY MEDIA CENTER**

- The CHS Library is open from 7:30 am until 3:45 pm on all school days. Students may use the library for studying, reading, researching and completing computer assignments. Individual students using the library during class time must have a library pass signed by their classroom teacher and sign-in at the information desk. The student ID card is also the student library card. Book check out is two weeks; magazines and reference books are overnight check out. Use of the CHS Library is a privilege that may be lost by inappropriate behavior.
- Library computers are available to all students before and after school. During class periods priority is given to classes and to individual students whose pass states a need to complete computer projects. Students are expected to immediately report computer problems to the library media specialist.

## **COMPUTER USE AND INTERNET ACCESS**

School computers are to be used for research and communication for educational purposes. All students are assigned a username and password when they enroll at CHS. Username and Acceptable Use Agreement contracts are available in the library and on the school library web page <a href="http://www.mesa.k12.co.us/board/policies/documents//JS-E.pdf">http://www.mesa.k12.co.us/board/policies/documents//JS-E.pdf</a> Internet and e-mail access is provided free to all CHS students after they and their parents have signed the "Acceptable Use Agreement." Email is Intranet, which means student email only sends and receives mail from within

District 51. Access is a privilege that will be revoked if used inappropriately. In addition, disciplinary and/or legal actions may be taken. District Policy:

http://www.mesa.k12.co.us/board/policies/documents/JS-R.pdf

## ATHLETIC/ACTIVITIES PHILOSOPHY

- Academic endeavors have priority over athletics and co-curricular activities.
- Athletics provide an opportunity to participate in activities which encourage self-improvement and contribution to school.

### We believe that athletics/activities at Central:

- 1) Enables a large number of students to participate in both team and individual activities.
- 2) Encourages, develops, and maximizes an individual's potential in sports and other activities.
- 3) Develops the concept of team spirit among all members of a team/group.
- 4) Develops proper attitude of pride, sportsmanship and ethical behavior in students, participants, and spectators.
- 5) Helps in developing and maintaining life-long relationships among participants and creating good relationships between teams/groups, the student body, faculty, administration and community.

## District 51 offers interscholastic programs in each of the following sports (these are the only sports that District 51 awards varsity athletic letters):

Fall Season	Winter Season	Spring Season
Cheer/Poms	Basketball – Boys	Baseball
Cross Country – Boys/Girls	Basketball – Girls	Golf - Girls
Golf - Boys	Swimming – Girls	Lacrosse – Boys/Girls
Football	Wrestling	Soccer - Girls
Soccer - Boys	Cheer/Poms	Swimming - Boys
Softball		Tennis - Girls
Tennis – Boys		Track & Field
Volleyball		

### In order for a student to participate in any interscholastic sport, he/she must complete each of the following:

Affidavit of residence, insurance information, participation permission, transportation acknowledgement, annual physical examination, media release form, training rules contract and pay a \$140 athletic fee. These forms are all online and accessed through <u>www.mesa.k12.co.us</u>, which links to Family ID.

<u>STUDENTS CONSIDERING COLLEGE ATHLETICUS MUST MEET NCAA Eligibility Center Standards</u> (Formerly known as NCAA Clearinghouse Requirements.) There is no registration deadline, but students must be cleared by the Eligibility Center before they receive athletic scholarships or compete at a Division I or II institution. More information is available at this website: <u>https://web3.ncaa.org/ecwr3/</u>

- You must graduate from high school.
- You must successfully complete all core courses. (Check the NCAA for list of approved core courses)
- You must have a minimum 2.000 GPA in core courses; and.
- You must have a minimum qualifying score on the ACT or SAT.

## Athletic/Extra-Curricular Eligibility

## **Semester Eligibility Checks**

Students must be enrolled in at least 3.0 Carnegie Units in any semester and pass a minimum of 2.5 Carnegie Units while not failing more than 0.5 Carnegie Units. Students that do not meet these requirements will be considered ineligible for the following semester. Students can make up failed classes in the same subject area from 3<sup>rd</sup> & 4<sup>th</sup> quarters over the summer to participate in athletics. Final grades from the summer are due to the high school the Thursday prior to Labor Day. Students who have not met the academic requirements at the close of a semester (or from the summer) may regain academic eligibility on the sixth Thursday following Labor Day for the first semester and on the Friday immediately prior to March 10<sup>th</sup> for the second semester by having passing grades in **ALL** enrolled classes. Please note that all incoming freshman start high school with full eligibility the fall of their first semester.

## Weekly Eligibility Checks

Weekly grade checks will be completed by the building Athletic Director from teacher grades on ParentVUE. Students who are failing more than 1 class on a weekly eligibility check will be deemed ineligible. Students that are ineligible will not be allowed to participate, be in uniform, or travel in contests Tuesday-Saturday of that week. Please note that individual programs/schools may have stricter weekly eligibility standards.

## EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES

Participation is a privilege, not a right. Students will be expected to meet all requirements set by sponsors of these activities. Participation in selected activities may be forfeited for academic ineligibility, attendance ineligibility, or behavioral/disciplinary issues.

## Athletic/Activity Daily School Attendance

- 1) The student must be in attendance for his/her scheduled classes on the day of a contest or on the day before a contest held on a Saturday or on a holiday. Extenuating circumstances must be approved by the Athletic Director, Assistant Principal or Principal.
- 2) Any absence due to illness must be approved by the Athletic Director, Asst. Principal or Principal in order for the student to participate in a contest that day. <u>General rule</u>: Students must be in attendance for a minimum of the afternoon classes in order to participate with an illness.
- 3) Students missing school due to athletics or other extra-curricular activities are responsible for any work missed during their absence. Students who have assignments due on a day of an athletic absence are expected to turn in due assignments prior to leaving for school activity.
- 4) Students that have unexcused/non-parent verified absences will not practice if absence happens on a practice day and will not participate in contest if unexcused absence happens on the day of a game or on the day before a contest on a non-school day (any unexcused absence on a given day = 1 missed practice or game). Please note: an unexcused/non-parent verified absence may be discovered a following day and removal from participation may happen at that time.

## ATHLETE CODE OF CONDUCT

- 1) Student eligibility will be governed by rules set forth by the Colorado High School Activities Association (CHSAA), the Southwestern League and School District #51.
- 2) Students and their parents must sign a School District 51 and Central High School Training Rules Contract.
- 3) The student should conduct himself/herself in a manner that reflects positively on Central High School.
- 4) Current grades will be checked weekly.
- 5) Sportsmanship is expected of every student participating in a Central High School athletic program.

#### TITLE VI, TITLE IX and SECTION 504

It is the policy of Mesa County Valley School District No. 51 not to discriminate on the basis of race, color, national origin, sex, age, or disability in admission, access to, treatment of, or employment in its educational programs or activities.

Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, and Section 504/Americans with Disabilities Act of the Vocational Rehabilitation Act of 1973, are statutes passed by the United States Congress to prohibit discrimination on the basis of age, race, color, national origin (Title VI), sex (Title IX) or disability (Section 504), by agencies receiving federal financial assistance. The governing regulations cover all aspects of discrimination in schools with regard to admissions, treatment, employment, and provisions for students, including selection and acquisition of textual materials.

The district currently has in place a grievance procedure for the handling of discrimination concerns. If you believe that you have been discriminated against on the basis of age, race, color, national origin, sex, or disability you may make a claim that your rights have been denied. This claim or grievance may be filed with:

Compliance Officer Title VI/Title IX/Section 504 MCVSD 51 - Emerson 930 Ute Avenue Grand Junction, Colorado 81501 (970) 523-5270

You may also file a complaint of illegal discrimination with the Federal Office for Civil Rights, United States Department of Education; at the same time you file the District grievance, during or after the use of the District grievance process, or without using the District grievance process at all.

U.S. Department of Education The Office for Civil Rights Region VIII 1244 Speer Boulevard #310 Denver, Colorado 80204